



Executive Director

Reports to: The Board

Start date: May 13, 2019

Location: New Orleans, LA

OVERVIEW

Abeona House is seeking an Executive Director who will work with the Center Director to lead a program of 60 families and staff of 15 teachers in high quality classroom engagement and continued professional development with strong licensing practices. The Executive Director's mission is to be the heart of Abeona House: to lead, guide, and nourish our school to greater success in pursuit of providing exceptional child care to our families, being an excellent and just employer, and being an exemplar of quality early childhood education to the Greater New Orleans community.

Abeona House Child Discovery Center

Abeona House Child Discovery Center is a non-profit early childhood care and education center inspired by the Reggio Emilia educational philosophy. Named after the Roman goddess of children leaving home for the first time, Abeona House was founded in 2006 in the wake of Hurricane Katrina. Abeona House seeks to serve a student body representing the racial and socioeconomic diversity of the Greater New Orleans community with joy, equity, and love.

MINDSETS

You are passionate about the well-being, development, and supportive education of young children. You believe that the early years are critical stepping stones in a child's long term development and are committed to ensuring that Abeona is one of the best early childhood schools in the state and the country.

You value pedagogical leadership. You understand the Reggio Emilia philosophy or are willing to learn and adapt this philosophy to all aspects of Center management.

You are committed to diversity and social justice. You value diversity in the classroom as it creates a rich learning environments for all children. You seek to be an ally for underrepresented and/or disenfranchised groups.

You are committed to nutritious, delicious, and local food. You believe a school food program can build a healthy foundation for lifelong nutrition. You appreciate fresh food prepared from scratch. You support local partnerships in an effort to support the local economy.

You are a developer of people. You strive to be a fair and equitable employer and supervisor. You are able to coach people to a better job performance, but you are also able to clearly determine when someone is not a good fit for the organization.

You live joie de vivre. You love new experiences, celebrate the unique culture and heritage of New Orleans, and are open to our city's many complexities.

RESPONSIBILITIES

- Reinvigorate the school's Reggio Emilia philosophy
- Envision and lead the expansion of the center through fundraising and building community support
- Instill and maintain culture of inclusivity
- Maintain full enrollment and a deep, diverse waitlist
- Increase grassroots parental involvement
- Maintain compliance with licensing and regulatory bodies, with the support of the Center Director
- Hire, manage, and coach Center Director and professional staff
- Oversee school budget and finances, with accounting support from the Center Director
- Serve as a liaison to the Board, which includes attending board meetings, providing reports of achieved outcomes, and participating in visioning discussions.

REQUIRED MINIMUM QUALIFICATIONS

A. The director/director designee shall be at least 21 years of age.

B. Three years of experience as a director or management staff in a licensed early learning center, or comparable setting, subject to approval by the Licensing Division; plus 6 credit hours in child care, child development or early childhood education, or 90 clock hours of training approved by the Licensing Division. Up to 3 credit hours or 45 clock hours may be in management/administration education.

PREFERRED QUALIFICATIONS INCLUDE

- Three years of leadership experience in a child care center or nonprofit organization
- Knowledge of the Reggio Emilia approach
- Knowledge of the history and culture of New Orleans
- Training/experience in promoting equitable and inclusive learning environments
- Experience with fundraising and/or grant writing

COMPENSATION

The Executive Director role is a full-time, salaried position. Salary is commensurate with experience, and ranges from \$50,000-\$60,000 per year. Abeona House employees enjoy 18 paid holidays per year and paid time off. Other benefits to be negotiated.

DIVERSITY STATEMENT

It is the policy of Abeona House to provide equal employment opportunity for all applicants and employees. Abeona House does not unlawfully discriminate on the basis of race, color, religion, sex (including pregnancy, childbirth, or related medical conditions), sexual orientation, national origin, age, disability, marital status, veteran status, gender identity, or any other basis prohibited under state or local law. Abeona House also provides reasonable accommodation for qualified individuals with disabilities in accordance with the Americans with Disabilities Act (ADA).

To Apply

Please send a cover letter, resume and by email to edsearch@abeonahouse.org. Applications without cover letters will not be reviewed. Please specify what experiences are relevant to the required minimum qualifications and preferred qualifications. Please do not contact the school in reference to your application. This position will remain open until filled.

To learn more about Abeona House, visit us at <http://abeonahouse.org/>.